

## GUIDELINES FOR PAPERS SUBMISSION

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For submission of papers, the author(s) must send the paper(s) to the following address:  
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Submitted papers will be analyzed by the Editorial Board.

Papers may be returned to the authors with suggestions of a scientific nature. If accepted, they may be adapted to the text and send it back for further analysis.

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- Only **unpublished papers** will be accepted for publication in the printed magazines. Papers that have already been published will be considered for online publication.
- The papers must deal with themes that have not been overtaken by current legislation and by the jurisprudential understanding of the superior courts.
- The concepts and information, as well as the opinions expressed in the papers are the exclusive responsibility of the authors.

- The authors commit themselves to present the origin of the idea of the quoted author with the respective titles and years of publication, indicated in the References.
- The author(s) of the paper declare(s) that they are aware that may respond administratively, civilly and criminally in case of proven plagiarism, exempting *LEX Editoria* from any and all consequences about the publication.

For the acceptance of the papers, the criteria of suitability for publication will be observed, as well as the compliance with the paper formatting norms established below.

*Note: for **printed** magazines, only papers in which at least one of the authors holds a PhD degree or is a Full Professorship will be evaluated. The other degrees are analyzed for electronic publication. Papers written by individual undergraduate students will not be analyzed. They will only be analyzed when they are co-authored with professionals working in the legal field.*

Scientific quality will be attested to by the Editorial Board and by a blind peer review process. The identities of the author and the reviewer will not be disclosed, in order to preserve the impartiality and independence in the analysis of the papers.

### **Formatting**

Papers sent to *LEX Editoria* for publication must contain the following format:

- Papers must be submitted in an electronic file, formatted in accordance with the documentation standards of the Brazilian Association of Technical Standards (ABNT), in Word, A4 size, with a minimum of 10 and a maximum of 25 pages, in the following configuration:
- The papers should be presented in an electronic file, in Word (or any other compatible program), A4 size sheet, with at least 10 and at most 25 pages, in the following configuration:
- Title page must include the authorship and title of the author(s), profession held and e-mail address.
- Papers must be signed by a maximum of three authors.
- Title in English and Portuguese, including the subtitle (if there is one), highlighted in bold. The title and subtitle should have only the first letter of each sentence capitalized, except in cases where this is mandatory.
- The table of contents should be positioned directly below the title and reproduce only the number and name of the main sections that compose the paper.
- The tabulator (TAB) should not be used to determine first line indents.
- Abstract in English and Portuguese, with a minimum of 100 and a maximum of 250 words, single-spaced, whose content presents the field of study, objective, method, results and conclusion.
- Keywords: up to 5 (five) terms in English and Portuguese, separated and terminated by periods.
- Body text: page layout for A4 sheet, with left and top margins of 3.0 cm, and right and bottom margins of 2.0 cm, justified alignment.

- Paragraphs: font Times New Roman, size 12, 1.5 cm spacing between lines, no space between paragraphs, 1.5 cm indent on the first line.

- Quotations should be made using the author-date system: the author's surname, with the initial letter capitalized and the rest in lower case, followed by the date of publication and, in the case of a direct quotation, the page of publication. When there are two authors, both must be cited. In the case of more than two authors, the quotation must be accompanied by the author's surname followed by the expression "*et al.*"

- Complete references should only be presented at the end of the paper, in alphabetical order, according to Brazilian Association of Technical Norms.

- Quotations longer than three lines must be made in an independent paragraph, with 4 cm indentation; font size 10; single spacing, without quotation marks and without italics; quotations of up to three lines must be inserted in the body of the text, between quotation marks and without italics; italics should be used only to highlight words that do not belong to the main language of the paper and to emphasize expressions.

- Notes should be avoided whenever possible; however, when they appear in the body of the text, they should be indicated with sequential Arabic numbers, immediately after the sentence to which they refer.

- Papers received for review and approved will not be returned to the authors. Those which are not presented in conformity with these guidelines will be disregarded, except those whose inadequacy is minimal and at the discretion of the Editorial Board. The Editorial staff has the option of contacting the author whose paper is slightly out of conformity to these norms, so that he or she can correct it within five calendar days of notification.

- Papers will be disregarded if they are not written in accordance of the high standard of the English language and the guidelines for writing academic papers, which include technical vocabulary, clarity, precision, and impersonality.

Any formatting not established in these guidelines is at the author's discretion.

The evaluation process takes between 10 and 120 days.